PERMIT TO WORK FLOW CHART

PTW REQUESTED

Is a Suitable Risk Assessment Provided?
Control suitable control measures must be identified, PTW must be addressed in full with the NRP and the Person in Charge discussing each section. If any doubt arises as to suitability of control measures Master must be consulted.

NO — YES

STOP THE JOB

SENSE IT
SUSPECT IT
SEE IT
STOP IT

Yes PTW can proceed Address sections 2.1 & Section 2.2 for all types

Cold Work

Hot Work

Entry to Enclosed / Dangerous Spaces

IMS Procedure to be followed

Atmosphere test to be carried out results attached to PTW

IF THIRD PARTY Contractor control of work site must be completed

Is Isolation/Energy Release Protection Required? This question should be yes for any electrical, hydraulic, Compressed air, water and fuel pipes and tanks

YES — NO

NS 056 to be addressed see Isolation/Energy Release Procedure Once protection is in place as per procedure and signed confirmed on NS 056 by Chief Engineer PTW can continue

STOP THE JOB

SENSE IT
SUSPECT IT
SEE IT
STOP IT

YES

Ensure no conflict with any other PTW and sign as checked

NO

Restart when conflict resolved

NRP Authorises PTW

Requestor signs acceptance of PTW control measures Work can commence for an initial period of 12 hrs

Provision to if check control measures still suitable and in place to extend for 6 hrs, then after 6 hrs another check to extend for further 6hrs. When 2nd extension expires PTW has to be re-issued

Requestor to confirm the work completed, site secured, tools removed and operational status

NRP to confirm status of work site and close PTW, copy to retained on file and Risk Assessment copy, Isolation copy or gas free certificate .